



# Veterans Information Bulletin

## Coba Academy 2025

School Certifying Official

Ms. Michele Malkasian

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Anaheim, CA 92801

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This Veterans Information Bulletin (VIB) is written for those admitted to Coba Academy for training of veterans and eligible persons under the provisions of Title 38, United States Code.

This VIB supersedes any contradictions between this bulletin and the college catalog.

Name of Institution: Coba Academy

Physical Address: 663 North Euclid Street, Anaheim, CA 92801

Phone: (714) 533 – 1400

Email: [VA@coba.edu](mailto:VA@coba.edu)

Coba Academy is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means Coba Academy is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations. OPE ID: 035773

The following courses are approved

| Course      | Clock Hours | Months | Instructional Weeks | Award       |
|-------------|-------------|--------|---------------------|-------------|
| Barbering   | 1000        | 8      | 29                  | Certificate |
| Cosmetology | 1000        | 8      | 29                  | Certificate |
| Esthetics   | 600         | 5      | 20                  | Certificate |

Our Programs are also approved by the California Board of Barbering and Cosmetology

| Course      | CIP     | SOC     | Occupations  |
|-------------|---------|---------|--|
| Barbering   | 12.0402 | 39-5011 | Barber, Stylist, Educator  |
| Cosmetology | 12.0401 | 39-5012 | Cosmetologist, Stylist, Skin Care Specialist, Makeup Artist, Nail Technician, Educator |
| Esthetics   | 12.0491 | 39-5094 | Skin Care Specialist, Makeup Artist, Educator  |

Approved for training of veterans and eligible persons under the provisions of Title 38, United States Code.

Bulletin is effective from January 1, 2025 through December 31, 2025

The information contained in this Bulletin is true and correct in content and policy.

*Michèle Malkasian*

Signature of School Certifying Official

## Entrance Requirements

Applicants must provide the following documents to be eligible for admission:

- Proof of high school graduation: high school transcript, GED or its equivalent
- Government issued photo ID
- Social Security Card
- Certificate of Eligibility (COE)
- Certificate of Release or discharge from active duty (DD Form 214)
- Evaluation of previous credit form, including official transcripts from all educational institutions attended from high school through post-secondary.

## Maximum Enrollment

The maximum class size per the state of California is thirty (30) student per one (1) instructor.

## Tuition Policy & Tuition Charges

Tuition is disclosed and agreed upon at the time of enrollment. All terms and obligations are reflected in the enrollment agreement. The entire tuition and fees are due when you sign your enrollment agreement. For courses longer than four months, payment plans are available.

| Program     | Application Fee | STRF Fee* | Tuition     | Kit, Books, & Supplies | Total Program Cost |
|-------------|-----------------|-----------|-------------|------------------------|--------------------|
| Barbering   | \$75.00         | \$0.00    | \$15,000.00 | \$2,000.00             | \$17,075.00        |
| Cosmetology | \$75.00         | \$0.00    | \$15,000.00 | \$1,927.00             | \$17,002.00        |
| Esthetics   | \$75.00         | \$0.00    | \$11,100.00 | \$2,017.00             | \$13,192.00        |

\*Student Tuition Recovery Fund (STRF) Payable to the State of California (Non-Refundable). As of April 1, 2024, the rate is \$0 per one thousand dollars (\$1,000) of Institutional Charges.

- Application Fee – Nonrefundable
- Student Tuition Recovery Fund Fee – Nonrefundable
- Kit, Books, & Supplies – These charges include all applicable sales tax. Once issued and accepted by the student, kit, books, and supplies are not refundable due to sanitary considerations.

## Loan Default

If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, the following may occur:

1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

3. Coba Academy will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet the financial obligations to the institution due to the delayed disbursement funding from the DVA under Chapter 31 or 33.

### **Refund Policy**

After the cancellation period, Coba Academy will impose its refund policy stated in the school catalog, including absences.

The application fee of \$75.00 and STRF fee is non-refundable.

Equipment, books, supplies, tools, uniforms, kits, and any other item issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you withdraw from school after the cancellation period, the college will perform a refund calculation within two weeks of official withdrawal. If the amount that you have paid is more than the amount you owe for the time you were scheduled to attend, then a refund will be made within 45 days of the official withdrawal determination date. If the amount that you owe is more than the amount that you have already paid, you will need to arrange with the institution to pay that balance. Official withdrawal date is on the student's notification or school's determination.

### **Reimbursement to Veterans and Eligible Persons**

For information or for resolution of specific payment problems, the veteran should call the DVA nationwide toll-free number at 1-888-442-4551.

### Satisfactory Academic Progress (SAP)

Please see school catalog for full SAP policy. Below details how the general school policy applies to VA students. Coba Academy will evaluate VA student progress at additional intervals:

| <b>Program</b>           | <b>First Evaluation Period</b> | <b>Second Evaluation Period</b> | <b>Third Evaluation Period</b> |
|--------------------------|--------------------------------|---------------------------------|--------------------------------|
| Cosmetology – 1000 Hours | 450 hrs.                       | 900 hrs.                        | 1000 hrs.                      |
| Weeks                    | 13                             | 26                              | 29                             |
| Esthetics – 600 Hours    | 300 hrs.                       | 600 hrs.                        | N/A                            |
| Weeks                    | 10                             | 20                              |                                |
| Barbering – 1000 Hours   | 450 hrs.                       | 900 hrs.                        | 1000 hrs.                      |
| Weeks                    | 13                             | 26                              | 29                             |

#### Satisfactory

Students are required to maintain a minimum of 75% attendance rate and a 75% grade average or better at the end of each evaluation period to be considered satisfactory.

#### Warning

If a student does not meet the minimum requirements of SAP at the end of any evaluation period, he or she will be placed on “warning”.

#### Probation

If a student does not meet the minimum requirements of SAP at the end of a subsequent evaluation period, after they have been placed on warning, he or she must write a letter of appeal as to why they should be allowed to remain enrolled, the reason they did not maintain SAP, and what they are doing to improve, within ten calendar days.

The appeal will be reviewed by the SCO. If the appeal is accepted, the student will be placed on “probation” and reevaluated at the next evaluation period. If the appeal is rejected, the student will be withdrawn. The student will only be granted probation on the grounds that their reasons for missing school are acceptable (see catalog, SAP appeal procedure section) and that it is possible for them to finish their program within the maximum time frame. See catalog for maximum timeframes per program.

#### Withdrawal

If the student fails to maintain the minimum requirements of SAP at the end of a subsequent evaluation period after they have been placed on probation, the student will be immediately withdrawn.